



POLDRATE ARTS AND CRAFTS CENTRE

All class fees **must** be paid prior to the start of term. **PLEASE NOTE NEW ADDRESS TO SEND FORM**

MEMBERSHIP APPLICATION / CLASS ENROLMENT FORM		Term: 1 (Autumn), 2 (Winter), 3 (Spring), 20_____
Title:	Name:	
Address:		
Post Code:	Telephone Number:	
Email (PLEASE PRINT CLEARLY):		
<i>Please note you must be a member of the PACC in order to enrol in any classes. Membership is payable at your first enrolment (Term 1, 2, or 3). Membership runs from September to August.</i>		
Please indicate whether you require: (PLEASE TICK)		
PACC membership and class enrolment <input type="checkbox"/> Class enrolment only <input type="checkbox"/> Life/Honorary Member <input type="checkbox"/>		
PACC membership entitles you to: (1) Receive regular Newsletters; (2) Enrol in various classes; (3) Exhibit your work in the annual students exhibition; (4) Receive member discounts in various art/craft shops (see pacc.org.uk for full list)		
<i>Tutors may contact students directly on matters relating to classes. Please tick this box if you do NOT want to allow this contact: <input type="checkbox"/></i>		
COVID-19 Precautions: CLASS SIZES have been set so that a reasonable distance may be maintained between class members. MASKS are to be worn when entering and leaving the buildings and when moving around the class rooms. HAND SANITISERS will be available in each room and desks and workspaces are to be wiped down at the end of each class. Windows will be opened to allow VENTILATION of class rooms.		
<i>Please note: all details on this form have to be manually entered to the PACC website by a volunteer of the PACC (as if enrolled electronically). If details on this form are incorrect or the wrong amount has been forwarded this could delay your enrolment and you may lose your place in a class. If you can ask a friend to enrol for you online that would help us, but you must have your own email address. The PACC take no responsibility for any delays that may arise.</i>		

	Class:	Day & Time	Fee (non refundable)
1.			
2.			
3.			
4.			
SUBTOTAL			£
Additional £15.00 for annual membership, if applicable			£
GRAND TOTAL			£

Declaration:

- *I understand that classes are not refundable, unless cancelled 2 weeks before the start of term, and those classes are strictly not transferrable, even in case of illness.*
- *I understand that my details will be kept on file for membership purposes.*
- *I understand that if I have not provided an email address then one will be created for me in conjunction with the requirements that all class enrolments must be logged digitally through the PACC website.*

Signed

PLEASE COMPLETE THIS ENROLMENT FORM AND SEND WITH A CHEQUE FOR THE APPROPRIATE SUM, PAYABLE TO "PACC" TO:

**PACC ENROLMENT, The Elizabeth Hamilton Buildings, Poldrate
Haddington. East Lothian. EH41 4DA**