**Poldrate Arts and Crafts Centre SCIO**

Minutes of the AGM of PACC SCIO held online Thursday 29th October 2020 at 6.00pm.

The Zoom meeting was hosted by Grazyna Fremi-Hamilton

**Present**

**Trustees –** Judith Dunkerley (Chair), Russell Frith (Treasurer), Mary Frith (Class Co-ordinator), David Morris (IT Support), David Petrie, Grazyna Fremi-Hamilton, Frida Bleakley.

**Members –** Della Rea, Jimmy Milne, Victoria Murray, Valerie Pellatt, John Mole, Anne Duncan, Lorna Chamberlin, Jessie McCaffery

Judith Dunkerley welcomed everybody and thanked them for attending the meeting.

**1. Apologies**

Janice Hall,Annie Bruckner, Joe Cardow

**2. Minutes of the AGM of PACC held on 9th November 2019 PACC and PACC SCIO**

Agreed as accurate at a committee meeting 9th January 2020. Approval proposed by Russell Frith, seconded by David Morris

**3. Chairperson’s Report**

Judith Dunkerley presented a report as chair of committee (full report available on the website). She noted some of the classes that had expanded over the past year, and expressed her great disappointment at the cancellation of all classes and the Members’ Exhibition in April.

She thanked the other members of the committee past and present for all their hard work and for working together as a team. And she again thanked the Lamp of Lothian for the use of the Poldrate buildings.

**4. Treasurer’s Report**

Russell Frith presented the Annual Report and Accounts which had been Independently Examined in accordance with charity law and were available on the Members page of the website. He noted that the accounts showed income of around £45,000 for the year which was lower than the previous year due to no classes having been run in Term 3 due to COVID. Expenditure had been £53,000 including £3,000 spent on new equipment. This meant there was a deficit of £5,000 for the year which had been funded from reserves.

Russell noted that the organisation was still incurring some expenditure such as insurance and a small amount for utilities but the reserves would be able to fund this for some time.

**5. Appointment of the Independent Examiner**

The reappointment of Hazel Lauder was unanimously approved.

**6. Election to Committee**

Judith Dunkerley reminded the meeting that all trustees need to be stand down and be re-elected. Of the current trustees Judith Dunkerley, Russell Frith, Mary Frith, David Morris, David Petrie, Grazyna Fremi-Hamilton and Frida Bleakley all indicated that they are willing to continue. Re-election of all approved unanimously.

Victoria Murray offered to join the committee and was accepted unanimously.

The next committee meeting will elect the office bearers.

**7. Free Membership for 2020/ 2021**

Russell Frith introduced the proposed changes to the constitution. The first was to propose that members agree to set the membership fee for 2020/2021 at £0 but to reinstate it for 2021/22. In answer to a question he explained that the level of the fee had been set in the constitution of the SCIO in accordance with requirements and good practice.

The Committee therefore proposed the following resolutions:

1. That members agree to amend paragraph 15 of the Constitution by adding the words “For 2020/21 the membership fee will be £0.” at the end of the first paragraph and
2. That members agree that this wording should be deleted on 1 September 2021.

The resolutions were unanimously approved.

**8. Virtual meetings**

Russell Frith introduced the second proposed change to allow members’ meetings to be held virtually if necessary. He noted that this year’s meeting could be held virtually due to a temporary change in the law but the committee felt that it would be a good idea to be able to do so in the future and also to explicitly allow virtual committee meetings and for attendance at all meetings to be allowed by video or telephone. He stated that the committee intended that members’ meetings would normally still be held in person as the committee felt that it was better for members and the committee to interact.

The Committee therefore proposed the following resolutions:

For members’ meetings - that para 39 of the Constitution be amended to read “The quorum for a members’ meeting is ten members present in person or attending online through a computer link or by telephone or video call. At the discretion of the Committee a meeting may take place without any members being present in person”.

For Committee meetings - that the last line of para 83 of the Constitution be amended to read “present in person, online or by telephone or video”.

Both resolutions were unanimously approved.

**9. AOCB**

Lorna Chamberlin thanked the committee for all their work at this time. Appreciation for the work of the committee had also been received from Joe Cardow, by letter, and Jimmy Milne by e-mail.

Russell Frith thanked Judith for agreeing to continue as Chair over the last year.

**10. Date of Next Meeting**

It was agreed that we will aim to hold the next AGM in October or November 2021, date and format of meeting to be confirmed.